

Busy Software ના આઇકોન પર ડબલ ક્લિક કરો.

ઓપન કંપની માં કંપની લીસ્ટ ખુલશે...પછી જે કંપનીમાં કામ કરવું હોય...તેના પર ક્લિક કરો.

Give the user ID & Password (યુઝર આઇ.ડી & પાસવર્ડ)

Open your company (કંપની ઓપન કરો)



In Busy Software 3 option in each very menu for **Master / Transaction** entry level:

(Busy Software માં 3 ઓપ્શન દરેક મેનુમાં - એડ / મોડીફાઈ / લીસ્ટ.....દરેક માસ્ટર્સ અને વાઉચર માટે)

Add Add New Entry – Master/Transaction (નવા માસ્ટર્સ/વાઉચર બનાવવા માટે)

Modify Modify - Master/transaction (માસ્ટર્સ/વાઉચર સુધારવા માટે)

List Total data of - Master/Transaction (માસ્ટર્સ/વાઉચર ચાલી જોવા માટે)

Short cut keys:

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

General Hot Keys		Hot Keys During Voucher Feeding	
F1	On Line Help	F2	Save Master / Voucher
ALT/CTRL + F1	Add New Account	F4	Std. Narration / BOM Help
ALT/CTRL + F2	Add Item	F5	List of Records
F3	Add New Master	F6	Change Voucher Type
ALT/CTRL + F3	Add Voucher	F7 / ALT + R	Repeat Last Value
ALT/CTRL + F5	Add Payment Voucher	F8	Delete Selected Master / Voucher
ALT/CTRL + F6	Add Receipt Voucher	F9	Delete Selected Row in Grid
ALT/CTRL + F7	Add Journal Voucher	F11	Pick Data from Orders/Challans
ALT/CTRL + F8	Add Sales Voucher	ALT/CTRL + M	Modify Master
ALT/CTRL + F9	Add Purchase Voucher	ALT + P	Show MRP-wise Stock
F10	Calculator	ALT + O	Show Pending Orders
ALT/CTRL + A	Accounts Monthly Summary	ALT + C	Show Pending Challans
ALT/CTRL + B	Balance Sheet	Page Up	Previous Record
CTRL + D	Batch Deletion of Vouchers / Masters	Page Down	Next Record
ALT/CTRL + E	Data Export / Import	ALT/CTRL + P	Print Voucher/Document
ALT/CTRL + F	Configuration	F12	Copy Voucher/Master to Clip Board
ALT/CTRL + G	Item Ledger	ALT + F12	Copy Voucher/Master from Clip Board
ALT/CTRL + I	Item Monthly Summary	ALT/CTRL + X	Cancel/Activate Voucher
ALT/CTRL + L	Account Ledger	ALT+CTRL+SHIFT+H	Modify Captions in Data Entry Forms
ALT/CTRL + N	Notes Manager	ALT + CTRL + S	Search in Grid
ALT+CTRL+SHIFT+H	Implementation Notes		
ALT/CTRL + S	Stock Status (Grouped)		
ALT/CTRL + T	Trial Balance (Grouped)		
ALT + CTRL + U	Switch User		
ALT + V	VAT Summary		

Print

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP06027 - User : GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Your Company Logo Wednesday 23-05-2018

15:57 23/05/2018

1. Create New Account : (નવું એકાઉન્ટ ઓપન કરવા માટે)

Administration - Master- Account- Add

Modify Account Master

General Info:
 Name: Aayush Infotech Palanpur
 Print Name: Aayush Infotech Palanpur
 Group: CUS
 Customer Party
 Op. Bal.:
 Prev. Year Bal.:
 Address:
 Country:
 Type of Dealer: Registered
 GSTIN / UIN: 24AURPP9762F1ZZ
 Aadhaar No.:
 IT PAN: AURPP9762F
 E-Mail:
 Mobile No.:
 Fax:
 Transport:
 PIN Code:
 Distance: 0

Other Info:
 Maintain Bill By Bill Balancing: Y
 Credit Days for Sale: 30
 Credit Days for Purc.: 0
 Specify Default Sale Type: N
 Specify Default Purc. Type: N
 Freeze Sale Type:
 Freeze Purc. Type:
 CST No.:
 Service Tax No.:
 IE Code:
 LST No.:
 LBT No.:
 Enable Email Query:
 Enable SMS Query:

Notes | Opt. Fields | Save | Quit

Company: GST DEMO (F.Y. 2018-19) - (GSTIN: 24AURPP9762F1ZZ) COMP0027 - User: GST; State: Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

15:13
 22/05/2018

OR CTRL+F1 OR in voucher entrytime party column press F3

ક્રમ	ખાતા ના પ્રકારો	ગ્રુપ (In Busy Software-Group)
૧	Customers	ગ્રાહક ખાતાં માટે Customer party/Sundry Debtors
૨	Supplier / Vepari	વેપારી ખાતાં માટે Supplier party/Sundry Creditors
૩	Expense Account	ખર્ચ ખાતાં માટે Expence indirect/ADM/Expence direct
૪	Income Accounts	આવક ખાતાં માટે Income indirect/Income direct
૫	Capital Account	મૂડી ખાતાં માટે Capital Account
૬	Saving/Current Bank Account	બેંક ખાતાં માટે Bank Account
૭	CC/ OD Bank Account	લોન ખાતાં માટે Bank OD Account
૮	Bank/Finance Loan Account	ફાઇ. ખાતાં માટે Loan Account
૯	Investment	રોકાણ ખાતાં માટે Investment

2. Create new Account Group :

Administration - Masters - Account group - Add

Add Account Group Master

Group: Palanpur Taluka : Customers
 Alias:
 Primary Group (Y/N): N
 Under Group: Sundry Debtors

Save | Quit

(For manage city & area wise customers)

OR In Account Master entry time in Group column :press F3

નવું એકાઉન્ટ ગ્રુપ બનાવવા માટે એકાઉન્ટ ગ્રુપ કોલમમાં ફક્ત F3 કરવું.

3. Create new Item : Administration - Masters - Item - Add (नवी आद्यटड डनावावां डते)

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Item Master

Name: 16 sqmm 4 Core Aluminium Armoured Cable
Alias: 60178
Print Name: 16 sqmm 4 Core Aluminium Armoured Cable
Group: 4 CORE WIRE

Main Unit Details
Unit: Metre
Op. Stock (Qty.): 0.00
Op. Stock (Value):

Alternate Unit Details
Alternate Unit: BUNDLE
Con. Factor: 90.000
Con. Type: Metre/BUNDLE
Op. Stock (Qty.):

Discount & Markup Det.
Sale Discount: 3.00
Purc. Discount: 5.00
Sale Compound Disc.
Specify Sales Disc Structure Y
Simple Discount, % of Price
Purc. Compound Disc.
Specify Purc Disc Structure Y
Simple Discount, % of Price

Item Description
Weather Resistant # Quality Tested # Fir
Conductor Material: Copper
High Voltage: 35 KV ~ 220 KV
Medium Voltage: 1 KV ~ 35 KV
Set Critical Level (Y/N) Y

Packaging Unit Details
Packaging Unit: PACK
Sales Price (PACK): 0.00
Con. Factor: 1 (Metre/PACK)
Purc. Price (PACK): 0.00

Tax Category: GST 12%
HSN/SAC Code for GST: 99790

Item Price Info
Sales Price applied on Both Unit: 85.00
Purc. Price applied on Alternate Unit: 7,200.00
Sales Price (Metre): 85.00
Purc. Price (BUNDLE): 6,750.00
M.R.P. (Metre): 90.00
Min. Sales Price (Metre): 80.00
Min. Sales Price (BUNDLE): 1,150.00
Self-Val. Price: 0.00

Default Unit for Sales: Main Unit
Default Unit for Purc.: Alt. Unit
Tax Inclusive Sale Price Y
Tax Inclusive Purchase N
Specify Sales Account N
Specify Purc Account N

Exp./Mfg. Date Required Both
Expiry Month 36

Freeze MC for Item
Total No. of Authors (Max. 10) Don't Maintain Stock Balance N
Pick Item Sizing Info. from Item Description Applicable On
Specify Default Vendor N

Notes Opt. Fields Multiple Alias ITEM IMAGE Save Quit

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKPB5485E1ZQ) COMP0027 - User : GST ; State - Gujarat
BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Wednesday 23-05-2018 12:06

OR CTRL F2 OR

In Voucher entry time press F3 (नवी आद्यटड डनावावां डते आद्यटड डोलडडडं इकड F3 करतुं)

4. Create new Item Group:

Administration - Master - Item Group - Add (नवी आद्यटडनुं डुड डनावावां डते)

Modify Item Group Master

Group: 4 CORE WIRE

Alias:

Primary Group (Y/N): Y

Under Group:

Stock Account:

Sales Account:

Purchase Account:

Update Tax Details
Specify HSN Code: N
Specify Tax Category: N
HSN Code:
Tax Category:

Save Quit

(For manage Items/Inventory Group wise)

OR

In Item Master entry time in Group column: press F3
(नवी आद्यटडनुं डुड डनावावां डते आद्यटड डुड डोलडडडं इकड F3 करतुं)

5. Create new Item unit : (Examples : Pcs.Gms.Kgs.Sq.Ft.Nos.Mtr.Ltr.Tonne..etc.)

Administration - Masters - Unit - Add

Modify Unit Master

Unit Name: Kgs
Alias:
Print Name: Kgs
UOC (for GST e-Return): KGS-KILOGRAMS
UOC (for E-Way Bill): KILOGRAMS
Unit Name (for Excise e-Return): Kgs

Save Quit

OR

In Item Master entry time in unit column : press F3
(नवी आइटमनुं युनीट अनाववा माटे आइटम युनीट कोलममां इकत F3 करतुं.)



Aayush Infotech

6. Create new Item conversion :

Administration - Masters - Unit Conversion - Add

Main Unit	Sub Unit	Con. Factor
Dozen	Pcs.	12.000
Kgs.	Gms.	1,000.000
Tonne	Kgs.	1,000.000

Dozen

Unit Conversion - Modify

Main Unit: Kgs
Sub Unit: Gms.
Con. Factor: 1,000.000
(Con. Factor = No. of Sub Units per Main Unit)

Save Quit

7. Create new Purchase Bill (પરીદીના બીલની એન્ટ્રી કરવા માટે)

Transaction - Purchase - Add OR CTRL+ F9

Note :

	Purchase Type		
ગુજરાત ની લોકલ પરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ જી.એસ.ટી-૧૮% સાથેનો હોય તો :	Taxable Amount	847.46	L/GST-Tax Incl.
	CGST	76.27	
	SGST	76.27	
	Total Bill Amount	1000.00	
રાજ્ય બહાર ની પરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ જી.એસ.ટી - ૧૮% સાથેનો હોય તો :	Taxable Amount	847.46	I/GST-Tax Incl.
	IGST	152.54	
	Total Bill Amount	1000.00	
ગુજરાત ની લોકલ પરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ + જી.એસ.ટી -૧૮% નો હોય તો :	Taxable Amount	1000.00	L/GST-Item wise
	CGST	90.00	
	SGST	90.00	
	Total Bill Amount	1180.00	
રાજ્ય બહાર ની પરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ + જી.એસ.ટી -૧૮% નો હોય તો :	Taxable Amount	1000.00	I/GST-Item wise
	IGST	180.00	
	Total Bill Amount	1180.00	

બનાવેલ ચલણને પરીદીના બીલમાં ડાયરેક્ટ લેવા પરીદીના બીલમાં લેતી વખતે “Type” કોલમમાં Against challan સિલેક્ટ કરી ત્યાર બાદ Item ફિલ્ડનાં કોલમમાં જઈ F11 સિલેક્ટ કરીને ત્યાં ચલણ સિલેક્ટ કરવાથી આખા ચલણની એન્ટ્રી ત્યાં ઓટોમેટીક આવી જશે.

Short Cuts

F2 : Save / Done

F9 : For Item Line Delete

F11 : Pick up from - Challan / Order / Quotation into Sales Bill.

Add (F3) : Add New Entry - Master/Transaction

(નવા માસ્ટર્સ/વાઉચર બનાવવા માટે)

Modify(ALT+M) : Modify - Master/transaction

(માસ્ટર્સ/વાઉચર સુધારવા માટે)

List (F5) : Total data of - Master/Transaction

(માસ્ટર્સ/વાઉચર યાદી જોવા માટે)

8. Create new Standard - Sale Bill (વેચાણના બીલની એન્ટ્રી કરવા માટે)

Transaction – Sale – Add OR CTRL+ F8

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Sales Voucher Tax Type : GST

Series GST Date 28-04-2018 (Sat) Vch No. GST-7 Type Direct Sale Type L/GST-TaxIncl.

Party Jitendra M Prajapati (Cur. Bal. : Rs. 0.00) (GSTIN / UIN : 24AURPP976ZF1ZZ) Mat. Centre Main Store

Narration By Telephonic Order Dt. 31.03.2018

S.N.	Item	Qty.	Unit	Price (Rs.)	Amount (Rs.)
1	Busy Business Accounting Software	1.00	Nos.	25,000.00	25,000.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

(Cur. Stock = 0.00 Nos.) 1.00 (Alt. Qty. = 1.00) 25,000.00

S.N.	Bill Sundry	@	Amount (Rs.)
1	Installation Charges		2,500.00
2	Training Charges		1,500.00
3			
4			
5			

Totals 21,186.44 1,906.78 1,906.78 29,000.00

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Note :

			Purchase Type
ગુજરાત ની લોકલ ખરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ જી.એસ.ટી-૧૮% સાથેનો હોય તો :	Taxable Amount CGST SGST Total Bill Amount	847.46 76.27 76.27 1000.00	L/GST-Tax Incl.
રાજ્ય બહાર ની ખરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ જી.એસ.ટી - ૧૮% સાથેનો હોય તો :	Taxable Amount IGST Total Bill Amount	847.46 152.54 1000.00	I/GST-Tax Incl.
ગુજરાત ની લોકલ ખરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ + જી.એસ.ટી -૧૮% નો હોય તો :	Taxable Amount CGST SGST Total Bill Amount	1000.00 90.00 90.00 1180.00	L/GST-Item wise
રાજ્ય બહાર ની ખરીદીના બીલમાં વસ્તુનો ભાવ રૂ. ૧૦૦૦.૦૦ + જી.એસ.ટી -૧૮% નો હોય તો :	Taxable Amount IGST Total Bill Amount	1000.00 180.00 1180.00	I/GST-Item wise

બનાવેલ ચલણને વેચાણના બીલમાં ડાયરેક્ટ લેવા વેચાણના બીલમાં લેતી વખતે “Type” કોલમમાં Against challan સિલેક્ટ કરી ત્યાર બાદ Item ફિલ્ડનાં કોલમમાં જઈ F11 સિલેક્ટ કરીને ત્યાં ચલણ સિલેક્ટ કરવાથી આખા ચલણની એન્ટ્રી ત્યાં ઓટોમેટીક આવી જશે.

9. Create New POS - Sale Bill (વેચાણ બીલની એન્ટ્રી ઝડપી કરવા માટે)

Transaction - Sale - Add OR **CTRL+ F8**

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Sales - Add : Series - Retail
Date: 23-05-2018 (Wed) Vch. No. 1 Type Direct Sale Type L/GST-TaxIncl. Tax Type : GST
Party Cash (Cur. Bal. : Rs. 1,50,000.00 Dr.) (GSTIN / UIN :) Mat. Centre Main Store

S.No	Item	MRP	Qty	Unit	List Price	Disc.	Tot. Dis.	Price	Amount	Tax(%)
1	WATCH	550.00	10.00	Pcs.	500.00	10.00	500.00	450.00	4,500.00	6+6
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
		5,500.00	10.00	(Alt. Qty. = 10.00)			500.00		4,500.00	

(Cur. Stock = 0.00 Pcs., MRP=550.00) (Disc. Structure = Simple Discount, % of Price)
Bill Sundry Details

S.No	Account	Amount
1	(-) Discount	0.00
2	(+) Freight & Forwarding Charges	0.00
Total Amount -		4,500.00

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat
BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

For POS Billing : Select POS (For Shopping Mall) (વેચાણ બીલની એન્ટ્રી ઝડપી કરવા માટે દા.ત શોપીંગ મોલ માટે)



10. Create New Receipt Entry : (બીલ ઉઘરાણી જમા કરાવવા અથવા અન્ય આવક જમા કરવા માટે)

Transaction - Receipt - Add OR **CTRL+F6** OR **ALT+F6**

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Receipt Voucher
Voucher Series RECEIPT Date 01-04-2018 (Sun) Vch No. R-1 Type Regular PDC Date
Receipt Mode IDBI Bank Current A/c. (Cur. Bal. = 60,000.00 Cr.)
GST Nature Not Applicable

S.No	Account	Amount (Rs.)	Short Narration
1	Jitendra M Prajapati	50,000.00	Received Payment By Cash
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
		50,000.00	

(Cur. Bal. : Rs. 50,000.00 Cr.)
Long Narration

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat
BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

11. Create New Payment Entry :

Transaction - Payment - Add OR **CTRL+F5** OR **ALT+F5**

(વેપારીના બીલની રકમ ચૂકવીએ તે અથવા કરેલ ખર્ચની રકમ ની એન્ટ્રી કરવા માટે)

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Payment Voucher

Voucher Series: PAYMENT Date: 01-04-2018 (Sun) Vch No. P-1 Type: Regular PDC Date

Payment Mode: Cash (Cur. Bal. = 1,50,000.00 Dr) Narration

GST Nature: Not Applicable/Non-GST

S.No	Account	Amount (Rs.)	Short Narration
1	Telephone Expenses	1,500.00	Month : February 2017
2	Office Maintenance Expenses	3,000.00	Office Rent : March 2017
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

(Cur. Bal. : Rs. 0.00) 4,500.00

(Long Narration)

Vch. Other Detail Master Other Detail Party Dash Board VCH IMAGE ADD IMAGE Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del.Line

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKPB5485E1ZQ) COMP0027 - User : GST ; State : Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Your Company Logo Thursday 24-05-2018

Type here to search



12. Stock Transfer :

Transaction - Stock Transfer - Add

એક ગોડાઉન/સ્ટોરથી બીજા ગોડાઉન/સ્ટોરમાં સ્ટોક ટ્રાન્સફર કરવા માટે ઉપયોગ કરી શકાય છે.

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Stock Transfer Voucher

Series: ST.TRF Date: 01-04-2018 (Sun) Vch No. ST-1

From: City Godown To: Highway Road Godown

Narration: Stock Transfer Voucher Entry of City Godown To Highway Godown

S.N.	Item	Qty.	Unit	Price (Rs.)	Amount (Rs.)
1	Travel Bag	300.00	Pcs.	3,700.00	11,10,000.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

(Cur. Stock (Source MC) = 2.00 Pcs.) 300.00 (Alt. Qty. = 300.00) 11,10,000.00

(Cur. Stock (Target MC) = 0.00 Pcs.)

S.N.	Bill Sundry	@	Amount (Rs.)
1	Training Charges		750.00
2			
3			
4			
5			

11,10,750.00

Vch. Detail Master Detail VCH IMAGE ITEM IMAGE Update Discount Check Scheme Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar./BOM F6=>Vch.Type F7=>Repeat F9=>Del.Line

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKPB5485E1ZQ) COMP0027 - User : GST ; State : Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Your Company Logo Friday 25-05-2018

13.Create Bank/Cash Entry:

Transaction - Contra - Add OR CTRL+F3 OR ALT+F3

(રોકડ પેમેન્ટ બેંકમાં જમા કર્યા હોય ત્યારે)

Busy 17 Rel 8.6 | Stat Ref 061 | Model: SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

List - F5 Paste - [F12]

Add Contra Voucher

Voucher Series BANK/CASH Date 01-04-2018 (Sun) Vch No. B/C-1

S.No	D/C	Account	Debit (Rs.)	Credit (Rs.)	Short Narration
1	D	IDBI Bank Current A/c.	75,000.00		By Cash
2	C	Cash		75,000.00	To Bank
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

(Cur. Bal. : Rs. 75,000.00 Dr) 75,000.00 75,000.00

Long Narration
Cash Deposit to IDBI Bank

Vch. Other Detail Master Other Detail ACC IMAGE VCH IMAGE Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del.Line

Busy Company: GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User: GST ; State - Gujarat
BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Your Company Logo Thursday 24-05-2018

Type here to search

16:26 24/05/2018



(રોકડ પેમેન્ટ બેંકમાંથી ઉપાડયા હોય ત્યારે)

Busy 17 Rel 8.6 | Stat Ref 061 | Model: SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

List - F5 Paste - [F12]

Add Contra Voucher

Voucher Series BANK/CASH Date 01-04-2018 (Sun) Vch No. B/C-1

S.No	D/C	Account	Debit (Rs.)	Credit (Rs.)	Short Narration
1	D	Cash	25,000.00		From IDBI
2	C	IDBI Bank Current A/c.		25,000.00	To Cash
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

(Cur. Bal. : Rs. 35,000.00 Dr) 25,000.00 25,000.00

Long Narration
Cash/ATM Withdrawal IDBI Bank

Vch. Other Detail Master Other Detail ACC IMAGE VCH IMAGE Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del.Line

Busy Company: GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User: GST ; State - Gujarat
BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Your Company Logo Thursday 24-05-2018

Type here to search

16:48 24/05/2018

14. Bill of material/Production formula :

Administration - Bill of material - Add

(કોઈ પણ તૈયાર કરવામાં આવતી પ્રોડક્ટ માટે તેના પ્રમાણમાં વપરાતા રો-મટેરિયલની ફોર્મ્યુલા સેટ કરવા માટે)

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Next - PgDn Prev - PgUp List - F5 Delete - F8 Copy - F12 Paste - [F12] X Shortcut Keys

Modify Bill of Material Master

BOM Name Mfg. of Desktop System
 Alias Assemble PC
 Item to Produce Desktop System : Core I3
 Quantity 1.00 Unit Pcs.
 Expenses/Unit 0.00
 Specify Default MC for Item Generated N
 Specify Default MC for Item Consumed N

Raw Material Consumed

S No	Item Name	Qty	Unit
1	Gigabyte MotherBoard	1.00	Pcs.
2	Dell LED 18.5 "	1.00	Pcs.
3	Hard Disk 1 TB	1.00	Pcs.
4	Ram DDR 3	1.00	Pcs.
5	Key Board & Mouse Set	1.00	Pcs.
		5.00	Pcs.

By-Product Generated

S No	Item Name	Qty	Unit
5			
6			
7			
8			
9			
		0.00	

Save Quit

Esc=>Quit F2=>Done

Busy Company: GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User: GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in Your Company Logo Friday 25-05-2018

Type here to search 14:53 25/05/2018

15. Production Voucher :

Transaction - Production - Add

જે પ્રોડક્ટ બનાવવી હોય, તેની ફોર્મ્યુલા BOM માં સિલેક્ટ કરવી પછી તેમાં જેટલી માત્રા/યુનિટ/નંગમાં બનાવવી હોય તે લખી વાઉચર બનાવી શકાય અને તેમાં જ પ્રોડક્ટનાં યુનિટ દીઠ થતો ખર્ચ પણ દર્શાવી શકાય છે.

“Item Generated” કોલમમાં દર્શાવેલ પ્રોડક્ટ તૈયાર માલ સ્ટોકમાં વધશે.

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

List - F5 Paste - [F12] X Shortcut Keys

Add Production Voucher

Series MFG. Date 01-04-2018 (Sun) Vch No. MFG-1 BOM Name Mfg. of Desktop System
 Mat. Centre Main Store Mat. Centre Main Store
 (Items Generated) (Items Consumed)
 Narration 5 Nos. Desktop System For College Order

Items Generated

S No	Item	Qty	Unit	Price	Amount
1	Desktop System : Core I3	5.00	Pcs.	0.00	0.00
2					
3					
4					
5					
6					
		5.00	(Alt. Qty. = 5.00)		0.00

Items Consumed

S No	Item	Qty	Unit	Price	Amount
1	Gigabyte MotherBoard	5.00	Pcs.	0.00	0.00
2	Dell LED 18.5 "	5.00	Pcs.	0.00	0.00
3	Hard Disk 1 TB	5.00	Pcs.	0.00	0.00
4	Ram DDR 3	5.00	Pcs.	0.00	0.00
5	Key Board & Mouse Set	5.00	Pcs.	0.00	0.00
6	Intex Cabinet	5.00	Pcs.	0.00	0.00
7	DVD RW	5.00	Pcs.	0.00	0.00
8	Mouse Pad	5.00	Pcs.	0.00	0.00
9	Power Cable	10.00	Pcs.	0.00	0.00
10					
		50.00	(Alt. Qty. = 50.00)		0.00

Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del. Line

Busy Company: GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User: GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in Your Company Logo Friday 25-05-2018

Type here to search 14:56 25/05/2018

“Item Consumed” કોલમમાં દર્શાવેલ દરેક પ્રોડક્ટ રો-મટેરિયલ સ્ટોકમાંથી ઘટશે.

16. Stock Journal : Transaction - Stock Journal - Add

A. કોઈ પણ પ્રોડક્ટના સ્ટોકમાં વધારો કરવો હોય તો તે પ્રોડક્ટને “Item Generated” કોલમમાં ઉમેરવાની માત્રા/યુનિટ/નંગ દર્શાવી શકાય છે.

Series: STOCK +/- Date: 01-04-2018 (Sun) Vch No.: S-J-2
Mat. Centre: City Godown (Items Generated)
Narration: Stock Manual Plus(+) and Consume/Less(-)

Items Generated					
S No.	Item	Qty.	Unit	Price	Amount
1	Vest RN 100	40.00	Box	150.00	6,000.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
		40.00	(Alt. Qty. = 40.00)		6,000.00

Items Consumed					
S No.	Item	Qty.	Unit	Price	Amount
1	Vest RN 85	5.00	Box	125.00	625.00
2					
3					
4					
5					
6					
		5.00	(Alt. Qty. = 5.00)		625.00

(Cur. Stock = 15.00 Box) (Cur. Stock = 20.00 Box)

Save Quit

Company: GST DEMO (F.Y. 2018-19) - (GSTIN: 24AUKPB5485E1ZQ) COMP0027 - User: GST; State: Gujarat
BUSY - Business Accounting Software; (c) Busy Infotech Pvt. Ltd., Delhi; www.busy.in

Your Company Logo Friday 25-05-2018

B. કોઈ પણ પ્રોડક્ટના સ્ટોકમાં ઘટાડો/ઓછો કરવો હોય તો તે પ્રોડક્ટને “Item Consumed” કોલમમાં ઉમેરવાની માત્રા/યુનિટ/નંગ દર્શાવી શકાય છે.

Aayush Infotech

17. Physical Stock :

Transaction -Physical Stock - Add

કોઈ પણ પ્રોડક્ટનો સ્ટોક સોફ્ટવેર મુજબ અને હાજર સ્ટોકમાં તફાવત (+/-) હોય, અને જે તે ઓટોમેટીક સ્ટોક જનરલ વાઉચર દ્વારા ઓટોમેટીક સ્ટોકમાં વધારો કે ઘટાડો કરવો હોય તો તે પ્રોડક્ટને “Physical Stock” કોલમમાં ઉમેરવાની માત્રા/યુનિટ/નંગ દર્શાવીને કરી શકાય છે.

Vch No.: PS1 Date: 01-04-2018 (Sun) Mat. Centre: City Godown Stock Journal Vch Series: STOCK +/-
Narration:

Create Stock Journal Voucher Update this Voucher Info. in Stock Journal Narration

Input Sub Details

Scan Item Entries from Barcode

Scanning Basis: Item BCN Serial No Batch

S No.	Item	Physical Stock (Main Qty)	Physical Stock (Alt Qty)	Book Stock (Main Qty)	Book Stock (Alt Qty)	Difference (Main Qty)	Difference (Alt Qty)
1	Dell LED 18.5"	10.00	10.00	-5.00	-5.00	15.00	15.00
2	Desktop System : Core I3	10.00	10.00	5.00	5.00	5.00	5.00
3	DVD RW	15.00	15.00	-5.00	-5.00	20.00	20.00
4	Gigabyte MotherBoard	20.00	20.00	20.00	20.00	0.00	0.00
5	Hard Disk 1 TB	15.00	15.00	-5.00	-5.00	20.00	20.00
6	Intex Cabinet	15.00	15.00	-5.00	-5.00	20.00	20.00
7	Key Board & Mouse Set	15.00	15.00	-5.00	-5.00	20.00	20.00
8	Mouse Pad	15.00	15.00	-5.00	-5.00	20.00	20.00
9	Power Cable	15.00	15.00	-10.00	-10.00	25.00	25.00
10	Ram DDR 3	15.00	15.00	-5.00	-5.00	20.00	20.00
11							
12							
13							
14							
		145.00	145.00	-20.00	-20.00	165.00	165.00

Refresh Book Stock View Stk Jnl Voucher Save Quit

Company: GST DEMO (F.Y. 2018-19) - (GSTIN: 24AUKPB5485E1ZQ) COMP0027 - User: GST; State: Gujarat
BUSY - Business Accounting Software; (c) Busy Infotech Pvt. Ltd., Delhi; www.busy.in

Your Company Logo Monday 28-05-2018

18. Material Issue To Party (Sale Challan) :

Transaction - Materiel Issue To Party - Add

જ્યારે ચલણથી માલનું વેચાણ કરતાં હોયએ ત્યારે તે ચલણ વાઉચરની એન્ટ્રી અહીં કરવામાં આવે છે. આ ચલણને વેચાણના બીલમાં ડાયરેક્ટ લેવા વેચાણના બીલમાં લેતી વખતે “Type” કોલમમાં Against challan સિલેક્ટ કરી ત્યાર બાદ Item ફિલ્ડનાં કોલમમાં જઈ F11 સિલેક્ટ કરીને ત્યાં ચલણ સિલેક્ટ કરવાથી આખા ચલણની એન્ટ્રી ત્યાં ઓટોમેટીક આવી જશે.

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Modify Mat. Issued to Party Voucher Tax Type : GST

Series S.CHALLAN Date 01-04-2018 (Sun) Vch No. SC-1 Type Sale Challan Sale Type L/GST-TaxIncl.

Party Deep Plywood Centre (Cur. Bal. : Rs. 0.00) (GSTIN / UIN :) Mat. Centre City Godown

Narration

S.N.	Item	Qty.	Unit	Price (Rs.)	Amount (Rs.)
1	8 X 4 Plywood	800.00	Sq.ft.	65.00	52,000.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

(Cur. Stock = 200.00 Sq.ft. (6.00 Pcs. 8.00 Sq.ft.), Metre) 800.00 (Alt. Qty. = 25.00) 52,000.00

GST Summary

Tax Rate	Taxable Amt.	CGST	SGST	S.N.	Bill Sundry	@	Amount (Rs.)
14+14%	40,625.00	5,687.50	5,687.50	1	Transportation Charges		1,500.00
				2			
				3			
				4			
				5			
Totals	40,625.00	5,687.50	5,687.50				53,500.00

Vch. Detail Master Detail References Party Dash Board VCH IMAGE ACC IMAGE ITEM IMAGE Update Discount Check Scheme Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar./BOM F6=>Vch.Type F7=>Repeat F9=>Del.Line PgDn => Next PgUp => Prev

Busy Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST : State - Gujarat BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in Your Company Logo Friday 25-05-2018

19. Material Received From Party (Purchase Challan) :

Transaction - Materiel Received To Party - Add

જ્યારે ચલણથી માલની ખરીદી કરતાં હોયએ ત્યારે તે ચલણ વાઉચરની એન્ટ્રી અહીં કરવામાં આવે છે. આ એન્ટ્રી કરેલ ચલણને ખરીદીના બીલમાં ડાયરેક્ટ લેવા ખરીદીના બીલમાં લેતી વખતે “Type” કોલમમાં Against challan સિલેક્ટ કરી ત્યાર બાદ Item ફિલ્ડનાં કોલમમાં જઈ F11 સિલેક્ટ કરીને ત્યાં ચલણ સિલેક્ટ કરવાથી આખા ચલણની એન્ટ્રી ત્યાં ઓટોમેટીક આવી જશે.

Busy 17 Rel 8.6 | Stat Rel 061 | Model : SS (Demo Copy) | GST DEMO (F.Y. 2018-19)

Add Mat. Rcvd. from Party Voucher Tax Type : GST

Series P.CHALLAN Date 01-04-2018 (Sun) Vch No. PC-1 Type Purchase Chal Purc Type L/GST-ItemWise

Party Silverline Computers Ahmedabad (Cur. Bal. : Rs. 0.00) (GSTIN / UIN :) Mat. Centre City Godown

Narration

S.N.	Item	Qty.	Unit	Price (Rs.)	Amount (Rs.)
1	Gigabyte MotherBoard	25.00	Pcs.	7,300.00	2,15,350.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

(Cur. Stock = -5.00 Pcs.) 25.00 (Alt. Qty. = 25.00) 2,15,350.00

GST Summary

Tax Rate	Taxable Amt.	CGST	SGST	S.N.	Bill Sundry	@	Amount (Rs.)
9+9%	1,82,500.00	16,425.00	16,425.00	1	Transportation Charges		500.00
				2			
				3			
				4			
				5			
Totals	1,82,500.00	16,425.00	16,425.00				2,15,850.00

Vch. Detail Master Detail Party Dash Board VCH IMAGE ACC IMAGE ITEM IMAGE Update Discount Check Scheme Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar./BOM F6=>Vch.Type F7=>Repeat F9=>Del.Line F11=>Orders

Busy Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST : State - Gujarat BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in Your Company Logo Friday 25-05-2018

20. Debit Note : Transaction - Dr. Note - Add

કોઈ પણ વેપારી પાસેથી ખરીદી કરી હોય અને પાછળથી ભાવ ફરક હોય (એટલે કે, ડીસ્કાઉન્ટ) ત્યારે તેની એન્ટ્રી ડેબીટ નોટ માં કરવામાં આવે છે. અને ખરીદ માલ પરત હોય ત્યારે..

Use Purchase Return voucher if Goods are being Returned

Add Dr. Note (w/o Items)

Voucher Series DR.NOTE Date 01-04-2018 (Sun) Vch No. DRN-1

GST Nature Cr. Note Received against Purchase

S.No	D/C	Account	Debit (Rs.)	Credit (Rs.)	Short Narration
1	D	Aayush Infotech Palanpur	1,250.00		
2	C	Debit Note		1,250.00	Rate Difference
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

(Cur. Bal. : Rs. 0.00)

1,250.00 1,250.00

Long Narration

Vch. Other Detail Master Other Detail Party Dash Board VCH IMAGE ACC IMAGE Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del. Line

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Friday 25-05-2018 14:46

21. Credit Note:

Transaction - Cr. Note - Add

કોઈ પણ ગાહકને વેચાણ કર્યું હોય અને તેને જ્યારે ભાવ ફરક (એટલે કે ડીસ્કાઉન્ટ રકમ) આપવાનો હોય ત્યારે તેની એન્ટ્રી ક્રેડીટ નોટમાં કરવામાં આવે છે. અને વેચાણ માલ પરત હોય ત્યારે..

Use Sale Return voucher if Goods are being Returned

Add Cr. Note (w/o Items)

Voucher Series CR.NOTE Date 01-04-2018 (Sun) Vch No. CRN-1

GST Nature Cr. Note Issued against Sale

S.No	D/C	Account	Debit (Rs.)	Credit (Rs.)	Short Narration
1	C	Jitendra M Prajapati		743.00	
2	D	Credit Note	743.00		
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

(Cur. Bal. : Rs. 0.00)

743.00 743.00

Long Narration

Vch. Other Detail Master Other Detail Party Dash Board VCH IMAGE ACC IMAGE Save Quit

Esc=>Quit F2=>Done F4=>Std.Nar. F6=>Vch.Type F7=>Repeat F9=>Del. Line

Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat
 BUSY - Business Accounting Software ; (c) Busy Infotech Pvt. Ltd., Delhi ; www.busy.in

Friday 25-05-2018 14:48

22. Balance sheet / Account Book / Day Book / Bank Ledger:

Display - Final Results - Balance sheet

Display option - (ડે-બુક / એકાઉન્ટ પાર્ટી લેગર / બેક એકાઉન્ટ જોવા માટે)

એકાઉન્ટ પાર્ટી લેગર જોવા માટે ALT+L / CTRL+L

The screenshot shows the Busy Accounting Software interface. The 'Display' menu is open, and the 'Account Books' option is selected. The 'Account Books' submenu is visible, listing various reports such as 'Day Book', 'Ledger', 'Cash/Bank Book', 'Account Registers (Standard)', 'Account Registers (Columnar)', 'Account Activity Report', 'Party Day Book', 'Account Summary', 'Daily Balances', 'Daily Summary', 'Monthly Summary', 'Consolidated Summary', 'Transaction Summary', 'Min./Max. Cash/Bank Balances', 'Account Ledger Comparison', 'PDC Details', 'Party Ageing FIFO Basis (Receivable)', 'Party Ageing FIFO Basis (Payable)', 'Settlement Summary', 'Settlement Details', 'Ledger Abstract', 'Parties with Invalid PAN', 'Party Turnover Details', 'Cash / Credit Sales Summary', 'Cash / Credit Purchase Summary', 'Party Cash Summary', 'Cash Against Invoices', 'Outstanding Analysis', and 'Interest Calculation'. The background features the Busy Accounting Software logo and the text 'Simplifying Life'.

23. Stock & Inventory Related All Reports :

Display Option - (સ્ટોક રીપોર્ટ જોવા માટે)

Display - Stock status / - Inventory books / - Inventory summary

The screenshot shows the Busy Accounting Software interface. The 'Display' menu is open, and the 'Stock Status' option is selected. The 'Stock Status' submenu is visible, listing various reports such as 'Closing Stock - Grouped', 'Closing Stock - Alphabetical', 'Closing Stock - Hierarchical', 'Opening Stock - Grouped', 'Opening Stock - Alphabetical', 'Opening Stock - Hierarchical', 'Stock Status (HSN Code-Wise)', 'Stock Status (Tax Rate-Wise)', 'Inventory Books', 'Day Book', 'Stock Ledger', 'Item MC Ledger', 'Material Centre Register', 'Inventory Registers (Standard)', 'Inventory Registers (Columnar)', 'Bill Sundry Ledger', 'Item Day Book', 'Inventory Summary', 'Daily Balances', 'Daily Summary', 'Monthly Summary', 'Consolidated Summary', 'Transaction Summary', 'Min./Max. Balances', 'Check Negative Stock', 'Unmoved Items', 'Item-wise Discount', 'Item Critical Level', 'Stock Ageing FIFO Basis', 'Vendor Stock Details', and 'Scheme Reports'. The background features the Busy Accounting Software logo and the text 'Simplifying Life'.

એક આઇટમનો સ્ટોક / રીપોર્ટ/લેગર / જોવા માટે : ALT+G / CTRL+G

24. Customer's Due/Pending Amount Reports :

Display - Outstanding Anlysis - Amount Receivable

(ગ્રાહકની ઉધરાણી રીપોર્ટ જોવા માટે)

The screenshot shows the Busy Accounting Software interface. The menu path is: Company > Administration > Transactions > Display > Print/Email/SMS > House-Keeping > Help > Favourites > Add-On. The 'Outstanding Analysis' menu is expanded, showing 'Amount Receivable' selected. The background features the Busy logo and text: 'BUSINESS ACCOUNTING SOFTWARE', 'Simplifying Life', 'Aayush Infotech', and 'Call +91-9979060178'. The status bar at the bottom shows 'Display --> Outstanding Analysis --> Amount Receivable' and 'Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat'. The Windows taskbar at the bottom shows the search bar and system tray with the date '24/05/2018' and time '16:17'.

25. Supplier's Due/Pending Payment Reports :

Display Outstanding Anlysis - Ammount Payable

(વેપારીને ચુકવવાના બાકી રકમનો રીપોર્ટ જોવા માટે)

The screenshot shows the Busy Accounting Software interface. The menu path is: Company > Administration > Transactions > Display > Print/Email/SMS > House-Keeping > Help > Favourites > Add-On. The 'Outstanding Analysis' menu is expanded, showing 'Amount Payable' selected. The background features the Busy logo and text: 'BUSINESS ACCOUNTING SOFTWARE', 'Simplifying Life', 'Aayush Infotech', and 'Call +91-9979060178'. The status bar at the bottom shows 'Display --> Outstanding Analysis --> Amount Payable' and 'Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat'. The Windows taskbar at the bottom shows the search bar and system tray with the date '24/05/2018' and time '16:17'.

26. GST Reports Registers & GST eReturn :

Display - GST / VAT Reports - (જી.એસ. ટી રીપોર્ટ જોવા માટે)

The screenshot displays the Busy Accounting Software interface. The main window shows a navigation menu on the left with the following categories:

- GST Reports
 - GST Summaries
 - GST Returns
 - GSTR-1
 - GSTR-2
 - GSTR-3B
 - GSTR-ITC-04
 - E-Way Bill Details
 - E-Way Bill Master Details
 - GSTR-1 eReturn**
 - GSTR-2 eReturn
 - GSTR-3B eReturn
 - GSTR-ITC-04 eReturn
 - E-Way Bill eReturn
 - E-Way Bill Master Details eReturn
 - GST Registers
 - Sales Register
 - Purchase Register
 - Supply Outward Register
 - Supply Inward Register
 - GST Other Reports
 - Check/Post Consolidated RCM Payable
 - Check/Post Tax on Advance Receipt
 - Check/Post Tax Adjustable against
 - Input Available on Existing Stock
 - GST Audit Reports
 - Common Mistakes
 - Parties with Invalid GSTIN
 - Invalid Tax Rate in Sales

The right-hand side of the interface features a 'Shortcut Keys' panel with the following options:

- F1 Help
- F2 Add Account
- F3 Add Item
- F4 Add Master
- F5 Add Voucher
- F6 Add Payment
- F7 Add Receipt
- F8 Add Journal
- F9 Add Sales
- F10 Add Purchase
- B Balance Sheet
- I Trial Balance
- S Stock Status
- A Acc. Summary
- L Acc. Ledger
- I Item Summary
- G Item Ledger
- V GST Summary
- U Switch User
- F Configuration
- K Lock Program

At the bottom of the software window, the status bar shows: 'Company : GST DEMO (F.Y. 2018-19) - (GSTIN : 24AUKP85485E1ZQ) COMP0027 - User : GST ; State - Gujarat' and 'Your Company Logo'.

The Windows taskbar at the bottom indicates the time as 16:19 on 24/05/2018.

